

## Author Guidelines

*Ekonomia* is an academic journal committed to a competent and efficient refereeing process based on double-blind peer review. We invite submissions satisfying the following principles.

1. The papers can be submitted both in Polish and English (British spelling preferred). Submissions in Polish should include (as their last page) English translation of the title, abstract, and keywords.
2. The paper cannot be published or submitted (within 3 months) to another journal.
3. The abstract should contain 400 to 1500 characters (including spaces) and inform about the paper's subject and its method. It does not have to refer to the literature, unless the author wishes to emphasize the contribution to a commonly acknowledged work or a model.
4. The paper should have a title page with the following structure:
  - title
  - abstract
  - 1-3 JEL classification codes
  - 2-5 keywords
5. The double-blind peer review process requires that both the abstract and the main body of the text should avoid words that disclose the author's identity. In particular, phrases such as "in my earlier paper" should be substituted with "in an earlier paper", etc. For the same reason, neither affiliations, nor acknowledgements (or participation in seminars and conferences) should be mentioned. Such information – if the author wishes so – can be included in a version accepted for publication.
6. Footnotes (or endnotes) should be avoided according to the principle: if something is worth mentioning, let it be mentioned in the main text; otherwise it may not be worth to be mentioned at all. If the author decides to include a note, a standard option available in the editing software applied should be used.
7. Formulae, tables and figures should be numbered continuously (each category has a separate numbering). Approximate captions for tables and figures should be indicated. Tables and figures (each on a separate page) should be attached at the end of the paper (after bibliography).
8. Figures should be prepared as JPG objects with resolution of at least 300 dpi.
9. References to the literature should be included in the main text in compliance with *The Chicago Manual of Style*, Author-Reference system (not in notes), so by indicating the author (if necessary, followed by the second author or the phrase *et al.* in the case there were more co-authors) and the date (followed by the letter a, b, or c if the same author is listed in bibliography many times under the same date).

Examples:

One author: (Jones 2001, 45)

Two authors: (Jones and Smith 2001, 45–51)

Three authors: (Jones, Smith and Wolff 2001, 123–27)

Four and more authors: (Jones *et al.* 2001, 34–78)

Institutional author: (WHO 2006, 96–99)

10. Bibliography should be compiled alphabetically (and chronologically, starting with the earliest publication of a given author). Bibliography should be prepared in compliance with *The Chicago Manual of Style, Author-Reference* system.

Examples:

One author: Jones, Gregory. 2001. *The Economy of Public Sector*. Chicago: University of Chicago Press.

Multiple authors: Jones, Gregory and John Smith. 2001. *The Economy of Public Sector*. Chicago: University of Chicago Press.

Edited work: Jones, Gregory, ed. 2001. *The Economy of Public Sector*. Chicago: University of Chicago Press.

Chapter or essay in a book: Smith, John. 2001. "Public Finances". In: *The Economy of Public Sector*, ed. Gregory Jones, 125–145. Chicago: University of Chicago Press.

Article in a journal: Jones, Gregory. 2001. „The Economy of Public Sector”. *Journal of Economy* (45)1: 123–134.

Other examples can be found on-line: [https://www.aeaweb.org/sample\\_references.pdf](https://www.aeaweb.org/sample_references.pdf)

11. The text (including the title page) should be saved by using the Word or TEX editors.

12. The papers should not have more than 40 A4 pages typed with the Times New Roman font 12 with double space (up to 30 lines per page), and their electronic versions (including tables and figures) should not exceed 5MB.